

Job Framework, Anaesthetist



Purpose:

To provide client safety and comfort whilst undergoing procedures under general anaesthetic or conscious sedation.

Job Title & Reference No:	Location:	Reporting to:	Probationary Period:
Anaesthetist	UK Centres	Centre Manager	6 months (contract only)

Marie Stopes International (MSI) is a marketing focused, results oriented social enterprise. We develop efficient, effective and sustainable family planning programmes in the UK and overseas. The UK division provides services to men and women over 130,000 times a year.

The primary responsibility of this role is to further MSI's Goal: **THE PREVENTION OF UNWANTED BIRTHS** and its mission of ensuring the individuals right to: **CHILDREN BY CHOICE NOT CHANCE**

It is a role requirement that the job holder must fully comply with, promote and live **MSI CORE VALUES**:

mission driven	customer focused	results orientated	pioneering	sustainable	people centered
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This framework is not designed to be a comprehensive description of all the actions required to undertake this function but offers broad guidance regarding the scope of the role.

Key Responsibilities	Measure
General Anaesthetic (TIVA)	
<ul style="list-style-type: none"> ensure that all clinical records have been completed to a satisfactory standard. This includes the updating and maintenance of computerised clinical records for clients (CRS) check all anaesthetic equipment prior to lists and prior to attending to each client provide adequate and safe anaesthesia appropriate to the medical history and physical condition of the individual client in accordance with MSI philosophy and guidelines in doing so, ensure that monitoring of client vital signs and overall well-being are carried out to the highest possible level of safety using observation, mechanical and electronic means appropriate to the procedure, using the equipment provided by MSI and using AAGBI minimum monitoring standards 	<ul style="list-style-type: none"> CRS audit checklist signatures daily when in use ALS trained and current CRS reviews prior to treatment CRS audit / monitoring
Local Anaesthetic	
<ul style="list-style-type: none"> when a client requiring local anaesthetic is treated in the main operating suite, to maintain a 'watching brief' but not necessarily become directly involved in client care unless so requested by a member of the team responsible for the client's well-being 	<ul style="list-style-type: none"> CRS audit and feedback
Conscious Sedation	
<ul style="list-style-type: none"> use appropriate sedation as requested and within the guidelines provided by MSI in doing so, ensure that monitoring of client vital signs and overall well-being are carried out to the highest possible level of safety using observation, mechanical and electronic means appropriate to the procedure, using the equipment provided by MSI and using the AAGBI minimum monitoring standards 	<ul style="list-style-type: none"> CRS audit / drug charts CRS audit, complication reports
Emergency Situations	
<ul style="list-style-type: none"> provide appropriate anaesthetic and monitoring to ensure client safety while undergoing any emergency procedure in consultation with the duty gynaecologist or other colleagues as appropriate (hospital arrangements for referral made available) take an active role in facilitating referral to a NHS hospital if situation dictates that necessity 	<ul style="list-style-type: none"> ALS trained and competent appraisal incident reports & investigation

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- ensure that resuscitation equipment is available, tested and appropriate and ensure, in consultation with the appropriate centre manager(s), that all team members have appropriate, up to date training

- ALS trained, TM ILS trained; audit of training and anaesthetic checklists

Post-operative care

- discharge clients if appropriate
- see any client who is experiencing post-operative difficulties, irrespective of who performed the original surgery or anaesthesia
- initiate appropriate remedial treatment

- checked on CRS audit
- post-op reports / audit
- CRS and post-op reports

Medicine

- prescription and administration of medicines including RU486

- prescriptions / drug charts

Administration

- ensure that all relevant documentation is accurately completed and that client notes are legible and complete
- write or dictate letters for referral to other specialists/departments including GP letters as appropriate
- maintain all computerised clinical records (CRS)

- CRS audit
- client communication documents, referral records
- CRS audit

Professional Development

- ensure that professional skills and knowledge are maintained to a high standard
- attend training and development activities as requested, including regular advanced life support and child protection training, providing evidence where training is undertaken outside MSI
- if not FRCA registered, make arrangements to be mentored in own time by anaesthetist on specialist register, in line with RCA guidelines

- ALS trained and current, internal and external training. Appraisal
- ALS certificate, Level 1 CP appraisal documentation
- appraisal

General

- any concerns about medical practice or clinic safety should be communicated, in writing, to the relevant centre manager(s) promptly (incorporating detailed background for suggestion and relevant research references as appropriate)
- any suggestions for improvements in clinical services to clients should be communicated in the same manner

- reports / records / investigation reports
- MAC reports

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Skills and Experience

Qualifications:

- fully qualified medical doctor with GMC registration
- qualified to provide anaesthesia with relevant experience
- current advanced life support certificate
- sufficient professional indemnity (or willingness/ability to take out)

Skills and Abilities:

- excellent communication and interpersonal skills
- ability to manage a demanding workload, including high turnover client care
- excellent English, written and spoken
- computer literate
- other languages (desirable)

Personality:

- enthusiastic, positive, determined, assertive and diplomatic
- calm under pressure
- flexible
- able to work on own initiative
- sound judgement
- able to work as part of a multi-disciplinary team

Attitude / Motivation:

- commitment to client centred care
- motivated by the achievement of high clinical standards
- pro-choice on abortion
- in agreement with MSI's philosophy of minimal intervention; social enterprise; and cost recovery
- commitment to personal development