

Job Framework, Anaesthetic Nurse



Purpose: Reporting to the Clinical Lead, the main purpose of this role is to provide appropriate and effective skilled assistance in treatment room and to provide care, as determined by the client, within MSI' philosophy of minimal intervention.

Job Title:	Location:	Reporting to:	Probationary Period:
Anaesthetic Nurse	MS Leeds	Clinical Lead	6 months

Marie Stopes International (MSI) is a marketing focused, results oriented social enterprise. We develop efficient, effective and sustainable family planning programmes in the UK and overseas. The UK division provides services to men and women over 130,000 times a year.

The primary responsibility of this role is to further MSI's Goal: **THE PREVENTION OF UNWANTED BIRTHS** and its mission of ensuring the individuals right to: **CHILDREN BY CHOICE NOT CHANCE**

It is a role requirement that the job holder must fully comply with, promote and live **MSI CORE VALUES**:

mission driven	customer focused	results orientated	pioneering	sustainable	people centered
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Key Responsibilities	Measure
Treatment	
<ul style="list-style-type: none"> ensure client documentation is checked and correct, alerting the Surgeon/Anaesthetist to any 'significant conditions' escorting clients into the treatment room and assist with the preparation of the client for the Anaesthetist assist the Anaesthetist and Surgeon as required ensure accurate maintenance of the registers assist with the movement of the client into the recovery room recovery of the clients and monitoring observations following general anaesthetic or conscious sedation ensure client safety, privacy and dignity is maintained throughout the whole duration of care assist in the care, labelling and dispatch of specimens for laboratory examination 	<ul style="list-style-type: none"> CRS Audit/Incident Reports CRS & Admission Audit Competency CRS & Drug Audit Competency / Client Satisfaction Recovery Audit / Competency Competency / Audit Competency
Treatment area – as part of the team	
<ul style="list-style-type: none"> preparation and cleaning of the treatment room and recovery clean down of treatment and recovery room following lists, ensuring the correct disposal of clinical and pharmaceutical waste 	<ul style="list-style-type: none"> Clinical Audit Clinical & Waste Audit

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Key Responsibilities	Measure
Drugs, Equipment & Environment	
<ul style="list-style-type: none"> checking of stock levels in treatment and recovery area and ensuring that they are maintained as per CQC requirements participate in the ordering of stores as directed by the Clinical Lead responsibility for the care, cleanliness and day to day maintenance of specialised equipment and assisting in their use, maintaining appropriate records the maintenance of the effective condition of anaesthetic, inhalation and resuscitation equipment in accordance with procedures reporting any defects in drugs / supplies / equipment as appropriate to the Clinical Lead 	<ul style="list-style-type: none"> Stock Lists / Audit/KPI Stock Lists/Audit/KPI Competency / Clinical Audit Competency/KPI/Audit Incident Reports
Supervision & Training	
<ul style="list-style-type: none"> adhere to the professional code of conduct (Operating Department Practitioner – acknowledgement, Code of Professional Conduct 1998 and Health Professional Council – Standards & Ethics 2003 and NMC Code of Professional Conduct) and follow MSI's policies and procedures further develop the scope of professional practice in specific areas as agreed with MSI participate in Performance Plus reviews attendance of relevant training / study days as identified 	<ul style="list-style-type: none"> Performance Plus /Incident Reports/Audit/KPI Performance Plus Performance Plus Performance Plus
Consultation	
<ul style="list-style-type: none"> admission of clients undertaking pre-operative pregnancy and vasectomy consultations, including providing information on operational procedures, anaesthesia, contraception, STI and aftercare consenting clients pregnancy testing chlamydia / STI Screening blood testing and ultrasound scanning (training provided) completion of electronic records, consent, registers 	<ul style="list-style-type: none"> CRS audit / Client Satisfaction Reports CRS audit / Client Satisfaction Reports CRS audit / Client Satisfaction Reports CRS audit / Client Satisfaction Reports P competency CRS audit / Client Satisfaction Reports

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- maintenance of client confidentiality and DATA protection

- security audit

Admission to Discharge

- checking details on client notes and alerting surgeon/anaesthetist to any 'significant conditions'
- escorting clients into treatment room and supporting them through the procedure
- take a lead on maintenance of timely throughput for clients in liaison with the surgeon and anaesthetist
- maintain client safety
- administer "vocal local "as required
- completion of electronic records
- preparation and cleaning of all clinical areas pre and post treatment
- disposal of foetal and other clinical/hazardous waste
- maintenance of Health and Safety Standards & COSHH Regulations
- recovery of clients and monitoring observations following treatment
- escorting clients into Recovery Lounge
- monitoring observations and blood loss
- ensure clients have received and completed a satisfaction survey questionnaire before discharge
- ensuring clients are informed about aftercare prior to discharge
- providing confidential telephone advice for clients with post-operative problems following discharge
- completion of all paperwork for discharge by the reception team

- CRS audit / Client Satisfaction Reports
- Client Satisfaction reports/ Complaints reports
- Client Flow Audit
- client satisfaction reports/ complaints reports/ incidents reports
- client satisfaction reports
- CRS Audit
- client satisfaction reports/ infection prevention audit
- infection prevention audit
- health and safety audit
- incidents reports
- client satisfaction reports
- CRS audit/ incidents reports
- KPI
- client satisfaction reports
- client satisfaction reports
- CRS Audit

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- early recognition of possible post-op complications and ensuring appropriate follow up care

- incident reports

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Skills and Experience

Qualifications:

- GCSE standard or equivalent in English and Mathematics
- Registered Nurse Level 1 or 2 with NMC registration
- Anaesthetic qualification

Experience:

- Post qualification experience in Anaesthetics setting

Skills:

- Ability to work without close supervision
- Ability to work as part of a team and liaise with people of all levels
- Excellent listening and communication skills
- Knowledge of current peri-operative practice
- Flexible
- Ability to remain calm in a pressured environment
- Confidentiality
- Reliable

Attitude / Motivation:

- Drive and enthusiasm
- Willingness to take up training opportunities
- Keenness to develop personal learning
- Willingness to participate in the training and orientation of others
- Pro-choice on abortion