

# Job Framework, Remote Doctor



**Purpose:**

Responsible to the Director of UK but reporting in to Capacity Manager; the purpose of this role is to provide prescriptions remotely for our 9 UK centres.

Job Title:	Location:	Reporting to:	Probationary Period:
Remote Doctor	Based MS One Call with some UK Travel	Capacity Manager	6 months if contracted

Marie Stopes International (MSI) is a marketing focused, results oriented social enterprise. We develop efficient, effective and sustainable family planning programmes in the UK and overseas. The UK division provides services to men and women over 130,000 times a year.

The primary responsibility of this role is to further MSI's Goal: **THE PREVENTION OF UNWANTED BIRTHS** and its mission of ensuring the individuals right to: **CHILDREN BY CHOICE NOT CHANCE**

It is a role requirement that the job holder must fully comply with, promote and live **MSI CORE VALUES**:

mission driven	customer focused	results orientated	pioneering	sustainable	people centered
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Key Responsibilities	Measure
<b>Principle Responsibilities</b>	
<ul style="list-style-type: none"> <li>Provide occasional medical support to groups and individuals in the UK to ensure standardisation of clinical practice across the board and that high standards are achieved and maintained.</li> <li>Take part in research programmes as appropriate.</li> <li>Provide ad hoc information, correspondence or reports as required.</li> <li>Maintain professional registration, and own personal and professional knowledge and skills. Provide evidence on renewal and as requested of:               <ul style="list-style-type: none"> <li>GMC registration with Licence to Practice</li> <li>Professional indemnity (as necessary/ appropriate)</li> <li>Continuous professional development</li> </ul> </li> <li>Any other reasonable duties, as requested by the Director of UK or Capacity Manager.</li> </ul>	<ul style="list-style-type: none"> <li>Reports, peer review results, all aspects of clinical advice</li> <li>Feedback and results from research</li> <li>Review of required information</li> <li>Up to date evidence of GMC, indemnity and training certificates</li> <li>Required outcomes</li> </ul>

**Outline of Clinical Duties**

There is a general requirement to utilise the skill, knowledge and judgement accorded by the post-holder's professional status to provide each client with the range of choices offered by MSI within the organisation's philosophy of minimal intervention. This involves an obligation to treat all clients, irrespective of who provided previous care, and to implement the specific techniques and procedures developed by MSI.

Clinical Duties	
<ul style="list-style-type: none"> <li><b>Assessment of gestation via electronic notes:</b> <ul style="list-style-type: none"> <li>indicators to include LMP, ultrasounds scan, as appropriate to individual client needs and clinical indications.</li> <li>Assessment to include medical history and significant conditions</li> </ul> </li> <li><b>Consultation:</b> <ul style="list-style-type: none"> <li>establish grounds for abortion under the terms of the 1967 Abortion Act to confirm criteria for HSA1 completion</li> </ul> </li> <li><b>Choice of treatment:</b> <ul style="list-style-type: none"> <li>evaluate the relevant options for treatment -suitable to any medical conditions</li> <li>evaluate the option of medical abortion for those clients with gestations up to 9 weeks consistent with medical history and contra-indications</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Accurate gestational assessment;</li> <li>Significant conditions and alerts identified</li> <li>signature on legal form</li> <li>KPI, CRS audit</li> </ul>

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- **Post-abortion contraception**
    - check options and preference for post-abortion contraception
    - prescribe OCPs as appropriate / where requested
    - prescribe injectable where appropriate / where requested
  - **Other clinical duties:**
    - treatment of vaginal infections as identified by past medical history
    - prescription of RU486 / Mifepristone and antibiotics where appropriate
  - **Pre-operative care:**
    - ensure that all clinical records have been completed to a satisfactory standard – check electronic records
    - provide all care necessary to ensure client safety
    - provide first or second signature as required under the terms of the 1967 Abortion Act - signatures applied to HSA1 legal forms for centres on request
  - **Referral for further counselling:**
    - where necessary, in the opinion of the doctor, refer for further specialist counselling and / or referral, either in the centre in which the doctor is currently working or to another MSI pregnancy advice centre, as appropriate to the clients needs
  - **Communication:**
    - communicate relevant and appropriate information to the centres where information is requested
    - respond to centre requests in a timely and precise manner
    - fax information or respond by telephone where requested
  - **Administration:**
    - completion of all documentation relating to the client clearly and legibly, including but not exclusively:
      - all relevant sections of client electronic and paper notes, as directed by the centre manager or supervisor
      - all relevant sections of statutory forms HSA1 and HSA4 where appropriate and in accordance with Department of Health guidelines
      - any samples and request forms / lists
      - relevant referral documentation where the client is being referred for additional investigation / treatment
  - **General:**
    - any concerns about medical practice or clinic safety should be communicated, in writing, to the relevant centre manager(s) promptly (incorporating detailed background for suggestions and relevant research references as appropriate)
    - any suggestions for improvements in clinical services to clients should be communication in the same manner
- KPI audit, finance reports
  - compliance with MSI policies and protocols
  - CRS audit
  - Compliance with reporting
  - Assessment of medical history prior to prescription
  - Feedback and reporting
  - centre satisfaction
  - CRS audit
  - Audit
  - MAC minutes
  - reports

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## Skills and Experience

### Qualifications:

- fully qualified medical doctor
- DRCOG, DFSRH (DFFP) or similar (desirable)

### Experience:

- some post-qualification obstetrics / gynaecology experience
- experience of coaching and training other professionals (desirable)

### Skills:

- excellent communication and interpersonal skills
- computer literate
- excellent English, written and spoken
- ability to manage a demanding workload, including high turnover client care
- ability to manage conflicting priorities, with good organisational skills

### Personality:

- enthusiastic, positive, determined
- calm under pressure
- flexible
- assertive and diplomatic
- able to work on own initiative
- sound judgement

### Social Skills:

- able to work as part of a team
- highly developed communication skills

### Attitude / Motivation:

- commitment to client centred care
- agreement with MSI's philosophy of minimal intervention
- motivated by the improvement of clinical standards
- willing to travel, on a regular basis, throughout the UK
- pro-choice on abortion
- pro MSI philosophy of social enterprise and cost recovery